



# Telework & Online Sales Relief Grant Program II

COVID-Relief Grants to Support Small Business  
Teleworking & Online Sales

## Link

[Telework & Online Sales Relief Grant Application](#)

## Funding Source

State of Maryland RELIEF Act, Maryland Department of  
Commerce

## Deadline

Applications Accepted Beginning: Tuesday, September 7, 2021  
Applications Due: 5:00 p.m. on Monday, September 20, 2021

## Contact

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## Purpose

The County Commissioners of Queen Anne's County recognize the distressing economic impact COVID-19 has had on local businesses. Funding will be made available to QAC businesses to assist with expenses related to establishing or expanding online sales and/or offering employees telework opportunities during COVID-19 (after March 9, 2021).

Use of funds can include, but are not limited to:

- Expansion to e-commerce platform
- Website development
- Laptops, printers or other remote work equipment
- Hardware and software costs

*Funds cannot be used to pay wages for teleworking employees. Expenses submitted for previous COVID relief programs are not permitted.*

## Eligibility

To qualify, a business must:

- Have been established prior to March 9, 2020;
- Have a physical location in Queen Anne's County;
- Be registered and in good standing with Maryland SDAT;
- Currently be in operation; and
- Have a physical location in Queen Anne's County.
- Priority will be given to applicants that do not have more than 20 total employees (including part-time employees), excluding the owner;
- Businesses that have not received prior funding from MEDAAF or the COVID-19 Small Business Emergency Loan or Grant Program will be given priority. Those who have received funding are still eligible to apply.

## Funding Available

Total : \$41,915

## Grant Process

Please submit a complete and accurate online application with all required supporting documentation by 5:00 p.m. on Monday, September 20, 2021. Applications received after this deadline will not be considered. Your submission should include:

- [Completed application form](#);
- [Completed W-9 form](#);
- [Completed QAC Vendor Form](#);
- [Verification that your business is in good standing with the State of Maryland](#);
- Documentation to support your request for financial assistance (a quote, receipts, invoices, cancelled checks, etc.); and
- Articles of Incorporation/Organization/Formation, Bylaws and/or Operating Agreement.

Once applications are verified and evaluated by an outside review committee, applicants will be notified of the status of their application within 10 business days of the grant deadline date.

Grant funds will be disbursed by Queen Anne's County Department of Budget & Finance as soon as possible but no later than 10/30/2021.

A final report to be completed by the grantee will be due on or before 11/30/21 to validate appropriate expenditure of grant funds.