

PERMIT FOR TEMPORARY EXPANSION OF OUTDOOR DINING

Version 4/May 29, 2020

In accordance with the following Governor's Executive Order: Number 20-05-27-01 Amending & Restating the Order of May 13, 2020, Allowing Reopening of Certain Businesses & Facilities, Subject to Local Regulation

Link to Order: <https://governor.maryland.gov/wp-content/uploads/2020/05/Gatherings-7th-AMENDED-5.27.20.pdf>

INTRODUCTION

These guidelines are designed to allow expansion of restaurant service temporarily to outdoor areas not previously used by a business – this might include seating expansion onto sidewalks, parking areas, or other open areas on site. In order to support local business, the County and Board of License Commissioners intend to review and expedite outdoor dining requests on a case-by-case basis.

All restaurants who desire to modify their service areas to locations not previously approved shall complete the following application and provide all relevant attestations and information to the Department of Planning and Zoning (DPZ). DPZ shall serve as expediter or ombudsman and assist the business in navigating the approval process from a Health Department, Fire Marshall, Planning and Zoning, and Board of License Commissioners, and any other building or other life safety code perspective. Sufficient detail must be provided such that relevant Departments can determine the location, layout, and affected site features of the temporary extension and affirm that the arrangement comports with protection of the public safety, health, and welfare. There will be no fees for these reviews and each Department will make every effort to complete required reviews within two business days of submission.

QUEEN ANNE'S COUNTY
OUTDOOR TEMPORARY SEATING REQUEST
Form Version 4/May 29, 2020

I. Applicant Information:

Restaurant Name: _____

Liquor License No. (if applicable): _____

Business Owner: _____

Address and Phone: _____

Property Owner: _____

Address and Phone: _____

II. Application Request (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Outdoor Eating Area on Public Sidewalk | <input type="checkbox"/> Include Outdoor Entertainment |
| <input type="checkbox"/> Outdoor Public Parking Area | <input type="checkbox"/> Include Outdoor Entertainment |
| <input type="checkbox"/> Outdoor Eating Area on Private Property* | <input type="checkbox"/> Include Outdoor Entertainment |

** If the owner of the property is different than the building/business owner, and/or if any of your seating expansion plan includes operations on adjacent properties NOT under your current ownership/ lease, proof of authorization must be attached (i.e., copy of letter from current owner/ landlord, etc.), as indicated in Section III.*

III. Application Checklist

	Date Submitted	Date Approved
Application	_____	_____
Site Plan OR photo	_____	_____
Property Owner Consent	_____	_____
Statement of Understanding (below)	_____	_____

IV. Statement of Understanding: I hereby acknowledge the Queen Anne's County Temporary Expansion of Outdoor Dining Requirements and agree to abide by such rules and regulations. I further affirm that any temporary authorization shall not confer any vested rights to continue expanded use beyond the current emergency or otherwise suspended or revoked by any authorized department.

Applicant Signature: _____ Date: _____

Printed Name: _____

Return to: Queen Anne's County Department of Planning and Zoning

Approvals: ___ Health Dept. ___ Fire Marshall ___ Planning & Zoning ___ Liquor Board